



FUNDRAISER GUIDELINES FOR GREEN MILL RESTAURANT

Thank you for partnering with Green Mill Restaurant for your fundraising needs. We are passionate about giving back to our community. As our fundraising partner, you will receive 20% of the sales generated from the event.

HOW IT WORKS

Along with a manager, pick a date that works best for you. We will create the fundraiser flyer and you invite your friends, family and supporters to Green Mill. After the event, a check will be mailed to you within 30 days.

FUNDRAISER FLYER CREATIVE

Green Mill will generate a fundraising flyer for you to print and distribute or email to your group. In order to get credit for transactions, supporters of the fundraising organization must present the event flyer at the time of purchase. Supporters may show the flyer via an electronic device.

TIPS FOR PROMOTING YOUR FUNDRAISING EVENT

- Announce the fundraiser on social media.
- Create a Facebook event and include a downloadable flyer.
- Send an organization-wide memo promoting the event.
- Have the event announced at any gatherings, classes or meetings.
- Post the flyer online for people to download.
- Ask supporters, parents and organization members to invite their friends and family.

Success of the fundraiser is directly related to the level of promotion for the event.

GUIDELINES

A completed and signed W9 form is due to a Green Mill manager at least three days prior to the event. Soliciting people in the parking lot or other guests in the restaurant to attend the event is not allowed.

We look forward to working with you!

FILL OUT BELOW AND RETURN WITH YOUR W-9



Green Mill Fundraiser Contact Information

Organization Name: _____

Event Date: _____

Fundraiser Description: _____

Event Contact Name: _____

Address: _____

Phone: _____ Email: _____

Donation Payable To: _____

Address: _____

Please return this form and a signed W-9 form at least three days prior to your event.